- 6 trash bags, paper towels, toilet paper, and hand soap provided.
- Keep both thermostats at the same temperature.
- DO NOT PROP DOORS OPEN!
- Do not take our chairs or tables outside.
- Decorating:
  - No confetti or glitter.
  - No nails, staples, tacks, or tape of any kind is to be used on any walls, doors, or trim.
  - Battery-operated candles only.
- Leave the place like you found it, including but not limited to:
  - Bring your own cleaning fluids & rags (dry & wet mops and broom available in janitor's closet).
  - Clean kitchen and bathrooms (commodes, urinals, sinks, mirrors).
  - Dry mop/sweep all floors.
  - Wet mop spills.
  - Wipe off all tables and chairs.
  - o Remove all decorations and what was used to hold them in place.
  - Put tables & chairs back in place. There are markings on the floor to guide placement. (5 rows with 4 tables end to end center row of tables aligns with porch doors, then put 3 chairs along each side of the tables and 1 where the tables meet).
  - o Bring all 3 smoking stands back in from outside (no smoking allowed inside).
  - o Pick up trash lying around outside (cigarette butts, zip ties, silk flower petals, etc.).
  - Shut off water.
  - Close curtains.
  - Lock all doors.
  - Take all trash away with you.
  - Exchange key for deposit check with manager after walk-through. Return of deposit check is contingent upon completing this list of tasks.